



**EASTERN POWER DISTRIBUTION COMPANY OF ANDHRA PRADESH LIMITED**

**CORPORATE OFFICE :: VISAKHAPATNAM**

P&T Colony, Seethammadhara, Visakhapatnam - 530 013

CIN : U40109AP2000SGC034117

Memo. No.HRD / ESTT/ E-422994/ EPCOR-06001(01)/1/2023-ESTT-1-COR/

D.No. 37 /2023 / Dt. 24-05-2023

Sub: APEPDCL - HRD/Estt.-I - Transfer Policy and Guidelines for Engineering, Accounts and P&G Services in APEPDCL for the year 2023-2024 - Orders issued - Submission of options through Employee Transfer Portal - Certain instructions - Issued.

Ref: Memo.No.HRD/EPCOR-06001(01)/1/2023-ESTT-I/COR/ E-422994/  
D.No.I/447964/2023, Dt.23.05.2023.

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In the reference cited, Transfer Policy and Guidelines for Engineering, Accounts and P&G Services in APEPDCL for the year 2023-2024 were issued.

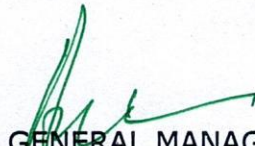
2. In order to make the transfers in a transparent way, all the web options shall be submitted only using IT application through employee transfer portal at the following web address:

<https://etp.apeasternpower.com/>

3. The user manual is also placed in the website for ready reference, which can be accessed after logging into Employee Transfer Portal.

4. The JAO/ADM/ Division Office and PO of Circle Office are the Nodal Officers to coordinate with the applicants to enter their web options through Employee Transfer Portal.

5. For any queries and assistance regarding Transfer Portal, the employees can contact **Sri P.V.R.D. Anil Kumar, JPO/ SAP & IT/ Corporate Office/ Visakhapatnam (Mobile Number: 8885768494).**

  
CHIEF GENERAL MANAGER/HRD

To  
All Superintending Engineers/ Operation/ APEPDCL  
All Executive Engineers/ Operation/ APEPDCL

Copy to:

The Dy.EE.-Tech.-I / CMD's Peshi / APEPDCL / Visakhapatnam  
The AO / Director (F&HRD) Peshi / APEPDCL / Visakhapatnam  
The Dy.EE / Director (Operations) Peshi / APEPDCL / Visakhapatnam  
The Dy.EE / Director (Projects) Peshi / APEPDCL / Visakhapatnam  
The Chief General Manager / IT/ APEPDCL / Visakhapatnam  
All the Chief General Managers / APEPDCL / Visakhapatnam  
The stock file