

EASTERN POWER DISTRIBUTION COMPANY OF A.P LTD.
CORPORATE OFFICE::VISAKHAPATNAM.

Memo. No.CMD/EPDCL/VSP/CGM/T/D.No. 320 /2009, dated 21-8-2009.

Sub:- A.P.E.P.D.C.L. – material drawn and laying in the Section Offices
without utilization – clearance of material by 31-08-09 – instructions
issued.

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It is observed in so many instances that the Assistant Engineers (AEs) are drawing materials for various works in excess of the requirement and are leaving the balance materials un-utilized in Section Offices or non-regularised for longer periods or diverting them to some other works without proper stores transactions. For example, during the field inspection by the CMD / EPDCL, it was observed that in Koyyalagudem Section, huge quantity of un-utilized material was lying in the section office. It was neither handed over to the Stores nor accounted for so far.

As you are aware such lapses constitute serious irregularities and causes huge revenue loss to the Company. It is presumed that similar lapses may exist in other sections also which ought to be curtailed immediately. In this regard, all the Section Officers (AEs) are instructed to hand over the un-utilized material kept idle in Section offices voluntarily by 31-08-09 on one time basis. It is also instructed to ensure that the material stock as per Stock Register and the ground balance available in Section Offices should be equal from 01-09-09 onwards.

The SEs, DEs and ADEs should monitor this item of work and ensure that aforementioned instructions are complied with by all sections.

The above guidelines are to be followed scrupulously without any deviation and any lapses will be viewed seriously and attracts severe disciplinary action.

Sd/- N.Gulzar,
Chairman & Managing Director,
A.P.E.P.D.C.L., Visakhapatnam.

To
All Asst. Engineers & Addl. Asst. Engineers/Operation/APEPDCL
All Asst. Divisional Engineers/Operation/APEPDCL
All Divisional Engineers/Operation/APEPDCL
All Superintending Engineers/Operation/APEPDCL
Copy to:
Chief General Manager / O&CS / A.P.E.P.D.C.L.
Director / Operation / A.P.E.P.D.C.L.