

**EASTERN POWER DISTRIBUTION COMPANY OF A.P.LTD.
CORPORATE OFFICE::VISAKHAPATNAM.**

Memo No.CMD/EPDCL/VSP/CGM(T)/D. No. 319 /09, Dt 21.08.2009

Sub : APEPDCL – Intensive inspections of Sections and Sub-Divisions – reg.

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It has come to notice of a number of Sections and Sub-Divisions where the performance of the respective staff falls considerably short of their counterparts in other sections and sub-divisions. It is important that these Sections and Sub-Divisions are brought on par with the other better performing sections, so as to ensure that the company's overall performance does not suffer.

It is accordingly decided to conduct a series of intensive inspections of such sections and sub-divisions by officers from Corporate Office. The schedule of the inspecting officers is enclosed. They should co-ordinate with the section officers and plan their visits accordingly. The inspecting officers are requested to undertake quality inspections on the general performance of the sections on the following issues.

1. Materials account – maintenance of records and devolution of all old materials
2. Category wise meter account
3. Enumeration of all services for spot billing defects – adherence to instructions
4. Review of EP-IMRS Dash board
5. Review of collections – ACD, AL, TE/MP, UDC and BS
6. Inspections of sub-stations for abnormalities and defects – maintenance, earthing, equipment failures, technical norms, idle equipments, LR and Agl. violations etc.
7. Action taken on loss reduction in feeders
8. Performance of stage II and III call centres.

The officers should counsel and explain the shortcomings of these section officers. They should also identify and sort out issues relating to clearances and sanctions from the Corporate Office. They should also bring the notice of the respective Superintending Engineers, Divisional Engineers and Assistant Divisional Engineers of the observed shortcomings and also do follow up with the respective section officer to ensure that the lapses pointed out are rectified.

They should submit a section-wise report on each of the aforementioned specific points, which is descriptive and brief and in an excel sheet, with action taken for compliance on the lapses indicated.

Encl: Annexure

Sd/- N. Gulzar, IAS
Chairman & Managing Director
APEPDCL :: Visakhapatnam

To
The Officers concerned.

Copy to
All Directors.

ANNEXURE

Statement of Officers from Corporate Office for conducting inspections in sections and sub-divisions as per Memo. No. 319/09, Dt: 21.08.09 of CMD/EPDCL

Sl. No	Designation of the Officer	Sub-Division/ Sections allotted
1	1. SE/Assessments/ Visakhapatnam	1. D-2, Srikakulam
		2. Operation, Ranasthalam
		3. Operation, Amadalavalasa
		4. Operation, Kotturu
		5. Operation, Burja
		6. Operation, Hiramandalam
	2. GM/ Operation-1	1. Operation, Chodavaram
		2. Operation, Devarapalli
		3. Operation, Payakaraopeta
		4. Operation, Nakkapalli
	3. GM/ Operation-2	1. Operation, Dharmajigudem
		2. Operation, Raghavapuram
		3. Operation, T. Narasapuram
		4. Operation, Denduluru
		5. Operation, Bhimadole
	4. DE/Assessments/ Rajahmundry	1. Operation, Lakkavaram
		2. Operation, Koyyalagudem
		3. Operation, Yernagudem
		4. Operation, JR Gudem
	5. DE/Energy Audit	1. Operation, Malikipuram
2. Operation, Amalapuram Town		
3. Operation, Uppalaguptham		
4. Operation, Gollapalem		
5. Operation, U. Kothapalli		
2	6. Chief General Manager/DC, QC &IT	1. Operation, Undi
		2. Operation, Palakole Rural
		3. Operation, Mogalturu
		4. Operation, Nidamaru
		5. Operation, Ganapavaram
	7. General Manager/ Quality Control	1. Operation, Gandepalli
		2. Operation, Rangampeta
		3. Operation, Kirlampudi
		4. Operation, Kotananduru
		5. Operation, Sankavaram
	8. DE/ Quality Control	1. Operation, Madhurawada
		2. Operation, Chittivalasa
		3. Operation, Bhimili
		4. Operation, Gajuwaka
		5. Operation, Malkapuram
6. Operation, Pedagantyada Rural		
3	9. Divisional Engineer/ Commercial	1. Operation, Kadiyam
		2. Operation, Seethanagaram
		3. Operation, Mandapeta
		4. Operation, Bicavolu

4	10. Chief General Manager/ CGRF	1. Operation, Rural, Nidadavole
		2. Operation, Yerranagudem
		3. Operation, Jangareddygudem
5	11. Chief General Manager/ Expenditure	1. Operation, Sompeta
		2. Operation, Kaviti
		3. Operation, Itchapuram
	12. General Manager/ Revenue	1. Operation, D-2, Bobbili
		2. Operation, Makkuva
		3. Operation, Parvathipuram Rural
		4. Operation, Saluru
		5. Operation, Terlam
	13. Senior Accounts Officer/ Revenue	1. Operation, Palasa
2. Operation, Kasibugga		
3. Operation, V. Kotturu		
4. Operation, Nandigam		
6	14. Divisional Engineer/ Purchases-II (Sri G. Raj Kumar)	1. Operation, D-2, Vizianagaram
		2. Operation, Gantiyada
		3. Operation, Pusapathirega
		4. Operation, Bhogapuram
		5. Operation, Kothavalasa