



EASTERN POWER DISTRIBUTION COMPANY OF A.P. LIMITED
CORPORATE OFFICE :: VISAKHAPATNAM

Memo. No. DIR/O/APEPDCL/VSP/ADE(T)/ D. No. 201 /09, Dt: 30.06.09

Sub: APEPDCL-VSP- Attending of all section officers to the offices by 8.00AM – Certain instructions issued –reg.

It has come to notice of the undersigned that most of the AEs/ AAEs and Sub-Engineers are not available in their respective Section offices by 8.00AM. It is the fundamental duty of the AE/AAE to be available in the office by 8.00 AM and allocate the works to O&M Staff.

It is regretted to note that most of the Section officers are not following the above office decorum and thereby the works are being hampered frequently which will cause damage to the image of EPDCL in the public.

The management viewed this seriously and therefore all Section Officers and Sub-Engineers are hereby instructed to be available in their respective Section Offices invariably by sharp 8.00 AM and any deviation will be viewed seriously.

All the Superintending Engineers/ Operation are instructed to see that all Section Officers and Sub Engineers follow the above instructions scrupulously.

Sd/-

Director / Operation
APEPDCL: Visakhapatnam

To

All Superintending Engineers/ Operation/
All Divisional Engineers/ Operation
All Asst. Divisional Engineers/ Operation
All Asst. Engineers/ Addl. Asst. Engineers/ Operation/

Copy to

All Chief General Managers/ APEPDCL

Copy submitted to the Chairman & Managing Director/ APEPDCL/Visakhapatnam