

EMPLOYEES CHARTER**IR ISSUES:**

Sl. No.	Nature of Service	Time schedule (No. working Days)						Rate of Compensation
		Case worker ACCO/JPO	PO	DGM	GM	CGM	HRD Total	
1	Sanction of workmen compensation proposals received from field offices	3	2	1	1	1	8	Rs.25/- per day delay
2	Providing of employment to the dependent of deceased employees	3	2	1	1	1	8	-do-
3	Alternative schemes instead of compassionate appointments	3	2	1	1	1	8	-do-
4	Permission to admit into duty in case of un-authorized absence of O&M staff	4	2	1	2	1	10	-do-
5	Sanction of Special disability leave to O&M staff	3	2	2	2	1	10	-do-
6	Sanction Medical Reimbursement bill	15	3	2	2	1	23	-do-
7	Issue of Medical Credit card	Same day						-do-

N.GULZAR**CHAIRMAN & MANAGING DIRECTOR**